

**Date: May 9, 2016**

***Date Minutes Approved: May 23, 2016***

## **BOARD OF SELECTMEN**

**Present:** Theodore Flynn, Vice-Chair; and Shawn Dahlen, Clerk

**Absent:** David J. Madigan, Chair

**Staff:** René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant

### **I CALL TO ORDER**

### **II OPEN FORUM**

### **III NEW BUSINESS**

#### **Declaration of old voting equipment as surplus**

Ms. Susan Kelley, Town Clerk, explained to the Board she is planning on disposing of the old voting machines and the black ballot boxes. She would like to take advantage of a trade-in credit for the ballot readers (in the amount of \$3000.) when new voting machines are purchased. In order to do so she needs the Board to declare the six (6) old voting machines as surplus.

Mr. Dahlen moved that the Board of Selectmen declare as surplus six (6) old voting machines and ballot boxes in order to allow these items to be disposed of as detailed in Susan Kelley's email of April 29, 2016. Second by Mr. Flynn. VOTE: 2:0:0.

#### **Discussion, review and authorization to replace the old voting equipment with new voting equipment**

Ms. Kelley said that the Commonwealth had approved two vendors and she has chosen ImageCast Precinct Tabulator sold by LHS Associates of New Hampshire to provide the new voting machines. (*The amount of the new equipment is \$42,500, which was a Capital Budget request in Article 6 approved at the March 12, 2016 Annual Town Meeting.*) The Board needs to authorize the replacement of the old voting machines with the new voting equipment. In addition, the Board needs to authorize the Town Clerk to discontinue use of the old voting equipment and to authorize use of the new equipment beginning with the State Primary Election this fall. There are 7 machines; 6 to replace the ones used at the polls and 1 additional to be used for early voting, which will be allowed this fall.

Mr. Dahlen moved that the Board of Selectmen authorize the Town Clerk to replace the old voting equipment with new voting equipment, specifically seven (7) ImageCast Precinct Tabulator Bundles, in the amount of \$42,500, as requested in Article 6 and approved at the March 12, 2016 Annual Town Meeting, and to further authorize the Town Clerk, as required by MGL c. 54 §34, to use the new seven (7) ImageCast Precinct Tabulator Bundle voting equipment and discontinue use of the old voting equipment, commencing with the State Primary Election scheduled for Thursday, September 8, 2016. Second by Mr. Flynn. VOTE: 2:0:0.

**Discussion and review of March 31, 2016, letter to Board of Selectmen from Government Study Committee (GSC)**

Mr. Flynn mentioned that he is the Selectmen's member on the Government Study Committee (GSC) and initially suggested he might have to recuse himself. As Mr. Madigan unexpectedly was unable to attend tonight's meeting, there would not be a quorum to vote on this matter so it would have to be postponed. Mr. Read indicated that since there is no cost attached to the Government Study Committee's recommendation he did not think that Mr. Flynn had to recuse himself, but it would be up to Mr. Flynn.

Given that there is not an attached cost, Mr. Flynn decided to proceed. He explained that the Government Study Committee is recommending that the Board of Selectmen request a review by the Mass. Dept. of Revenue's (DOR's) Technical Assistance Bureau. They will come in and review any number of issues; not just financial, and then monies are made available if an outside consultant is needed.

Ms. Betsy Sullivan, Finance Committee Chair, questioned how this recommendation fit within the Government Study Committee's scope? Mr. Flynn said that the GSC was charged with looking at all aspects of Town's governance and making recommendations for potential improvements. This seemed like a service that might provide an outside look at how Duxbury currently does things to perhaps provide some recommendations for improvements.

Mr. Dahlen moved that the Board of Selectmen accept and approve the Government Study Committee's recommendation to request a review by the Massachusetts DOR Technical Assistance Bureau, under the Community Compact Program, as per the process and scope of engagement outlined in the Government Study Committee's letter dated March 31, 2016. Second by Mr. Flynn. VOTE: 2:0:0.

**Discussion pertaining to the review and approval of funding requests for repairs as proposed by the Cemetery Trustees**

Mr. Robert Hayes, Chair of the Mayflower Cemetery's Board of Trustees, said the Cemetery Trustees were requesting that that Board authorize expenditures from two funds the Trustee's oversee for two Mayflower Cemetery projects:

- 1) The painting of the iron fencing; and
- 2) The removal of asbestos tiles and demolition of the old office / garage.

The Trustees are recommending \$15,250.00 from the Perpetual Care Fund for the painting of the fence from the main entrance to Mayflower ST and \$8,400 from the Arthur D. Eaton Fund for the painting of the fence in the old portion of the Mayflower Cemetery from the Unitarian Church to the main entrance. The Trustees are also recommending an expenditure of up to \$50,000 from the Perpetual Care Fund, with \$14,000 of it being for the removal of asbestos tiles, for the demolition of the old office / garage. He provided the following financials regarding the funds:

<b>FUND NAME</b>	<b>NON-EXPENDABLE AMOUNT</b>	<b>EXPENDABLE AMOUNT</b>
Perpetual Care Fund	\$1,358,368.	\$232,900.
Arthur D. Eaton Fund	\$ 39,000.	\$ 44,533.

Mr. Dahlen moved that the Board of Selectmen approve the Cemetery Trustees' request to use a portion of the interest in the amount of \$8,400.00 from the Arthur D. Eaton Fund to be used for the sole purpose of painting the iron fencing in the old portion of Mayflower Cemetery from the Unitarian Church to the main entrance. Second by Mr. Flynn. VOTE: 2:0:0.

Mr. Dahlen moved that the Board of Selectmen approve the Cemetery Trustees' request to use a portion of the interest in the amount of \$15,250.00 from the Perpetual Care Fund to be used for the sole purpose of painting the iron fencing in the old portion of Mayflower Cemetery from the main entrance to Mayflower Street. Second by Mr. Flynn. VOTE: 2:0:0.

Mr. Dahlen moved that the Board of Selectmen approve the Cemetery Trustees' request to use a portion of the interest, in the amount not to exceed \$50,000.00, from the Perpetual Care Fund. The amount of \$14,000.00 is to be used for the removal of asbestos tiles from the old office/garage, and the remaining amount to be used toward the demolition of the old office/garage in the Mayflower Cemetery. Second by Mr. Flynn. VOTE: 2:0:0.

### **7:02 Public Hearing – New Liquor License application – The Oysterman**

Mr. Dahlen moved that the Board of Selectmen open the advertised public hearing for the new on-premises, All Kinds of Alcoholic Beverages liquor license application for Oysterman, Inc., d/b/a The Oysterman, Dermot Loftus, Manager, for the premises located at 30 Railroad Avenue, Duxbury, MA. Second by Mr. Flynn. VOTE: 2:0:0.

The Board heard from Adam Barnosky, Esq., legal representative of the petitioner, Mr. Dermot Loftus, owner of the company and proposed manager. Mr. Barnosky said that his client is applying for a new section 12 all-alcohol "pouring" (i.e., restaurant) license with seating, a common victualler's license and an entertainment license. Atty. Barnosky provided the following brief overview:

- The location is 30 Railroad Avenue, which is part of the redevelopment at the Millbrook Market Place. *(Note: This is the location, which was formerly Yo' Taco.)*
- The establishment is a tavern with a raw bar that will serve oysters and other high-quality fare. Mix of bar and table seating with 13 bar seats and 36 table seats. There will be 2 handicap-accessible bathrooms, a kitchen, a storage room and a small office.
- They are seeking the hours of 11 AM to 1 AM; plan to serve lunch and dinner seven days a week.
- An entertainment license is being requested. He said for the most part this would be for recorded music to be played during the hours of operation, but they would like the opportunity to have live music on special occasions.
- The manager will be Mr. Loftus, who is an experienced restaurateur. Mr. Loftus is the owner of the Porter Café, a well-established restaurant in West Roxbury. He noted that there have been no issues with at the local, state, or with the ABCC at that location.

Mr. Dermot Loftus was introduced and just said that Atty. Barnosky's comments covered it, and he was hoping that the Board would act favorably so he could open the establishment.

Mr. Scott Lambiase, Director of Municipal Services, said that currently the Town has no all alcohol (package store) liquor licenses, but does have pouring licenses.

Mr. Bob Mager identified himself as a Duxbury resident for about 10 years. He mentioned that Mr. Loftus is also a Duxbury resident. Mr. Mager said he has known Mr. Loftus professionally as he works as Sales Representative for Sysco, which sells food service to the Porter Café. He just wanted to corroborate that the Porter Café is very well-run establishment and very professionally staffed. He opined that he felt the new restaurant would be a great addition to Duxbury.

John Prescott, as a Duxbury resident, spoke in favor. He said it felt it would be an upgrade to what was previously there.

There were no further comments from the audience.

Mr. Dahlen moved that the Board of Selectmen, acting as the Local Licensing Authority, approve the new on-premises, All Kinds of Alcoholic Beverages liquor license for Oysterman, Inc., d/b/a The Oysterman, Dermot Loftus, Manager, for the premises located at 30 Railroad Avenue, Duxbury, MA, subject to the conditions on the license. Second by Mr. Flynn. VOTE: 2:0:0.

#### **CLOSE THE PUBLIC HEARING:**

Mr. Dahlen moved that the Board of Selectmen close the advertised public hearing. Second by Mr. Flynn. VOTE: 2:0:0.

#### **Discussion pertaining to Common Victualler and Entertainment license applications – The Oysterman**

Mr. Dahlen moved that the Board of Selectmen approve the following licenses for Oysterman Man, Inc., d/b/a The Oysterman, for the year 2016, subject to the receipt of all required paperwork, Board of Health requirements, Building Department requirements, and payment of all fees owed to the Town of Duxbury: Common Victualler License #CV45YR16 and Entertainment License #E07YR16. Second by Mr. Flynn. VOTE: 2:0:0.

#### **4th of July Committee Plans and Discussion/Jamie MacNab & Stu Ruggles, Co-Chairs**

Mr. Jamie MacNab, Co-Chair, and Mr. Chris Barry, a member, of the 4<sup>th</sup> of July Committee were present representing the Committee. Mr. MacNab mentioned the following:

- Theme: The theme for this year's 4<sup>th</sup> of July parade is "Time Machine: Parading through the Decades." They won't be doing a booklet this year, but will be having a poster contest.
- Parade Marshall: Will be announced soon.
- Donations: A mailing requesting donations will be sent soon. Donations can be made payable to and sent to: Margery Parcher Fund, P.O. Box 1743, Duxbury, MA 02331
- Generous Donation Acknowledged: Mr. MacNab mentioned that three years ago Cappy Smith, Margery Parcher's sister, had the pleasure of riding in the parade. This year the Committee received a very generous donation of \$5,000 from the family of Cappy Smith in her memory.

- Float Entries: Mr. MacNab encouraged residents to enter floats. He added that prizes start at \$250 and go as high as \$650 for maxi floats and start at \$100 and go as high as \$250 for mini floats. For more details about the 4<sup>th</sup> of July events and/or float entries see the website: [www.duxbury4thofjuly.com](http://www.duxbury4thofjuly.com).

Mr. Flynn mentioned that the Duxbury 4<sup>th</sup> of July Parade is the third oldest in the United States.

**V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION** (taken out of order)

**4<sup>th</sup> of July Committee**

Before moving on to other business, the Board made the committee appointments for the 4<sup>th</sup> of July Committee as follows:

Mr. Dahlen moved to appoint Andrea Doherty and Kim Mutkowski and to re-appoint Chris Barry, Barbara Cleary, Katy Gaenicke, Jeff Goldman, Lynne Lenhardt, Jamie MacNab, Barbara Munsey, Rich Potash, Nancy Reed, Janet Ritch, Stuart A. Ruggles, and Janet Skaggs to the 4<sup>th</sup> of July Committee. All for terms to expire as of April 30, 2017. Second by Mr. Flynn. VOTE: 2:0:0.

**Sidewalk & Bike Path Committee**

Before moving on to other business, Mr. Flynn mentioned there was one more appointment to be made to the Sidewalk & Bike Path Committee.

Mr. Flynn moved that the Board of Selectmen appoint Ms. Angela Raciti to the Sidewalk & Bike Path Committee to fill a term due to expire on June 30, 2018. Second by Mr. Dahlen. VOTE: 2:0:0.

**Discussion regarding Feinberg Bog Road/0 Temple Street – Declaration of Surplus and Award of Property to South Shore Habitat for Humanity**

Mr. Scott Lambiase, Director of Municipal Services, gave a brief overview. He explained that years ago the Town submitted an application to the Zoning Board of Appeals for a Comprehensive Permit for affordable housing at this location. Partway through the process it was determined that it would be better for the Town to put it out to bid for an outside developer to develop the affordable housing. It was put out to bid and S.S. Habitat for Humanity was the only bidder. They were determined to be a responsible bidder. In order to move forward the Town needs to declare the property at 0 Temple ST as surplus so the Town can enter into negotiations with S.S. Habitat for Humanity. Once agreement is reach, then S.S. Habitat for Humanity would resume the rest of the Comprehensive Permitting process.

Mr. Dahlen moved: Pursuant to Article 27 of the 2013 Annual Town Meeting and G.L. §§ 3 and 15, at an open meeting dully called, that:

The Duxbury Board of Selectmen, having charge of the real property owned by the Town of Duxbury and known as 0 Temple Street in Duxbury, MA, and shown as Parcel No. 010C-512-001 on the Duxbury Assessors Map (Property), finds that such Property, is no longer required to be held by the Town of Duxbury for public purposes and is suitable for disposition under Chapter 30B, § 16 by/for construction of affordable housing.

And further, that pursuant to a Request for Proposals issued by the Town for Project #2016-001, said Property be conveyed to respondent South Shore Habitat for Humanity, subject to negotiation of a Land Disposition Agreement on terms and conditions satisfactory to the Board of Selectmen. Second by Mr. Flynn. VOTE: 2:0:0.

### **Discussion regarding potential development of Battelle property**

Mr. Read began this item of business by reading from a memorandum he prepared for the Board. The following is a synopsis of that Battelle property memo:

Last week I (the Town Manager), along with several staff members met with representatives associated with the purchase of the Battelle property including Merrill Diamond (buyer/developer) and his Attorney, Bob Galvin, Esq.

After our conversation, we agreed that a meeting with Mr. Diamond before the Board would be beneficial so that he could provide an introduction of both himself and his proposed project to the Board and the broader Duxbury audience. Msrs. Diamond and Galvin have indicated that they hope to host a larger scale community meeting (most likely at the Senior Center) later this month. This is a quick recap of our discussion:

1. A fall Special Town Meeting is being scheduled for the evening of Monday, September 26th. The driving force for this meeting is the need to review and act upon new Flood Insurance Rate Maps submitted by FEMA. Were it not for the need approve these flood maps; we would not be holding a fall Town Meeting unless a citizen's petition were filed to call for it.
2. Proposed zoning language (for an overlay district) will need to be submitted to the Planning Office by May 27th to allow time to draft legal ad and review any questions prior to publication
3. A legal ad will need to be submitted to the Clipper by June 10th for turnaround of the draft ad and review in time for publication in the weeks of June 20 and June 27th
4. Planning Board public hearings for Town Meeting zoning (maps, FEMA and Battelle) will occur weeks of July 11 and 25th
5. The Warrant closes July 25th – the article proponent will have to have Citizens' Petition final language prior to that date, (date to be determined), with 100 signatures.
6. Finance Committee & Board of Selectmen would need to vote their positions on the proposed article by August 15th; Selectmen sign the warrant on the 22nd, Warrant is to the Clipper August 31st in time for publication
7. Special Town Meeting – Monday, September 26th

Mr. Read then introduced Robert W. Galvin, Jr., Esq., legal representative of Diamond Sinacori and Mr. Merrill Diamond, President of Diamond Sinacori, LLC (buyer/developer).

Atty. Robert W. Galvin, Jr., Esq. introduced himself as the legal representative of Diamond Sinacori, LLC. He briefly introduced several others, including Mr. Merrill Diamond, Mr. David Tise of Tise Design Associates (TDA) of Newton (Diamond Sinacori's architect for the Battelle Property project), Mr. Brad McKenzie of McKenzie engineering group and Mr. Greg Winter, project manager for Diamond Sinacori.

Mr. Diamond introduced himself and said they were here to present their vision for the Battelle property. By way introduction, he mentioned he is an architect by training, a former member of the Massachusetts Historical Commission, a Board member of Preservation Mass, and on the Senate Special Committee on Historic Preservation. He also was a former Chair of the Brookline Conservation Commission. He mentioned that may seem like a different path for a developer, but he mentions it as it relates to what he will be proposing regarding the Battelle property.

Mr. Diamond projected a presentation showing of a number of the projects his firm has handled involving redevelopment of existing buildings and/or the construction of new buildings. Included in the presentation were the following:

- *The Wild-Sargent Estate* in Brookline, MA;
- *The Lancaster*, 1505 Commonwealth Ave, Brighton, 55 unit condominium development.
- *The Waterworks at Chestnut Hill*, a 112 unit residential condominium complex and museum overlooking the Chestnut Hill Reservoir in Chestnut Hill, Massachusetts. Three buildings preserved with a museum created in one;
- *The Knickerbocker*, 1601 Beacon ST, Brookline, MA- a smaller residential building in Frank Lloyd Wright style;
- *The Trust* on Heath ST in Brookline, MA- an existing mansion and carriage house renovated and sold as home sites with both design guidelines and conservation restrictions. They also worked with Arnold Arboretum to tag and preserve the plantings;
- *Kendall Crescent*, the adaptive-reuse, historic preservation, and new construction of the historic Public Works Complex, including a historic school and the Old Town Barn in Brookline, Massachusetts into residential condominiums and office space for medical facilities;
- *Sears Estate at Longwood*, was the first project in the Town of Brookline that had a Conservation Restriction placed on it;

The following were specifically included as projects they have done on the South Shore:

- *Dreamwold* in Scituate –condominium development;
- *James Landing* in Scituate – a 55 unit condominium development with an ocean-access marina;
- *Stoneleigh*, the Old Norfolk County Jail in Dedham, MA into residential condominiums.

Mr. Diamond then introduced his architect, Mr. David Tise of Tise Design Associates (TDA) of Newton. Mr. Tise projected the Battelle Property site plan design developed to date and mentioned the following:

- A total of 35 residential units is planned;
- The buildings in red are the existing buildings (i.e., Richards House, Bridge House, Hillman House, Shore House, and Boat House), which they plan to restore and maintain as single-family houses. The Clapp Building will also be restored, but converted into 5 residential units.
- The Boat House will be lifted and relocated behind the tideline, as shown as #6 on the plans, to be restored into a single-family dwelling.
- On the design plan the brown blocks represent garages to be added, which will be historically compatible.
- The pink areas represent new construction of 4 new single-family dwellings.

- The existing science laboratory buildings (pink area #9) will be converted into 21 “empty-nester” units, i.e., large single-level units. They will be installing 4 elevators for accessing the units.
- One existing cottage will be taken down. In response to input already received, the current design includes a parking lot (upper left corner) for 40 vehicles for Duxbury residents with public water access.
- The current roadways will remain and be used.
- They plan to tag the trees to try to maintain as many as possible.

Mr. Diamond then added their intent is to bring the property back to its original residential use. He then presented a list of benefits to the town:

- a. A quiet, pastoral addition to the downtown.
- b. An appropriate use relative to the nearby residences and churches.
- c. An opportunity for Duxbury empty nesters to remain in the community. He suggested that this will fill a need for Duxbury residents.
- d. A similar land use pattern to the existing Battelle campus.
- e. An enhancement of the existing Washington ST streetscape given the restoration to the houses.
- f. An enhanced customer base for local businesses.
- g. Additional needed parking for Snug Harbor.
- h. Public pedestrian access to Duxbury Bay. He stressed it will not be a gated community but integrated into the fabric of Duxbury.
- i. An increase in the Tax Base (Approx. \$425,000) because Battelle was tax-exempt.

They then entertained a few questions /comments from the audience:

Mr. Greg Zation (sp?), who represents Battelle and works for JLL in Boston, asked the developer to mention the impact to the residents on Winsor ST. In response, Atty. Galvin said that they would be holding a community meeting on May 24 at the Duxbury Senior Center. Mr. Diamond added prior to that there will be a smaller meeting with the more immediate abutters. He stressed that the streetscape will not really change.

Mr. Galvin mentioned that will be a low-impact traffic development. He pointed out when Battelle was open it had about 100 employees coming and going. They do plan to submit a traffic study.

Mr. Fernando Guitart asked about the next steps and the process. In response Mr. Galvin said that this will require a zoning change, which he characterized as an overlay zoning change. It is the only way that the property can be developed within the existing footprint for the use residential use they are proposing. An overview of the timeframe Mr. Read had mentioned at the beginning of the presentation was given for those who might have missed it.

Mr. Robert Hayes, Powder Point Avenue, asked how many floors the condominium building will be. The answers given were that the existing residences would remain as is. The new condominium buildings will be two-stories on the front and three-stories on the bayside. Given the slope in that area they are taking advantage of the step-down so that the new buildings will be on the same height scale.

#### **IV TOWN MANAGER'S REPORT**

Mr. Read mentioned the following items:



**1. Mattakeesett Court**

Weather permitting; the parking lot will be paved on Monday, May 16 and Tuesday, May 17.

**2. Winter Street Roundabout project update**

Mr. Read mentioned he received the following update on Thursday, May 5, 2016 from James Kersten, Office of Legislative and Community Affairs, MassDOT, with regard to the Winter Street Intersection project:

Paving intermediate course on Friday, May 6, temporary line painting and survey on site to lay out baseline and curbing offsets Monday. Raising of structures and installation of curbing for sidewalks and island middle to end of next week. \*Please note schedule is subject to change without notice due to weather and/or emergency conditions\*

Mr. Read added that this afternoon he was notified by the DPW Director that the base course of pavement is down now, and it is functioning as a roundabout. He said he drove through it earlier this evening and it appears to be working well.

**VI ONE-DAY LIQUOR LICENSE REQUESTS - None.**

*[For Event Permits and One-Day Liquor Licenses, departmental reviews of the requests were done. There were no objections and departmental feedback was incorporated into the conditions listed on the permit or license.]*

**VII EVENT PERMITS - none**

**VIII MINUTES**

Executive Session Minutes: *None presented*

Open Session Minutes: *None presented*

**IX ANNOUNCEMENTS**

Mr. Dahlen read the following announcements:

**1. STATE SENATE ELECTION:**

REMINDER the State Senate Election is tomorrow, **Tuesday, May 10, 2016.**

The polls in Duxbury are at the Chandler School Gymnasium, 93 Chandler ST and will be open from 7:00 AM to 8:00 PM.

**2. RAGNAR RELAY Through Duxbury on May 13th:**

Just some advance notice that the annual Ragnar Relay race from Nantasket to Provincetown will be going through Duxbury on Friday, May 13<sup>th</sup>. One of the exchange points is Blakeman's.

From there the race goes down Gurnet RD and over the Powder Point Bridge along Washington ST to Bay Road, then onto Loring ST, onto Maple ST, onto Summer ST / Rte. 3A.

**3. HOUSEHOLD HAZARDOUS WASTE COLLECTION IN DUXBURY**

The South Shore Recycling Cooperative will be holding a household hazardous waste collection day in Duxbury **on Saturday, May 14<sup>th</sup> at the Duxbury Middle School on St. George Street from 9 am-1 pm.** Hazardous items such as oil-based paints, adhesives; automotive fluids, herbicides and pesticides, mercury thermometers and thermostats, drain cleaners, or moth balls can be disposed of at that time. For more details, please see the posting on the Town website or in Town Hall.

**4. Duxbury Senior Center Late Opening:**

The Duxbury Senior Center will be closed for most of **morning on Tuesday, May 31<sup>st</sup> for Staff Training and will open at 11:00 AM.**

**5. Next Scheduled Selectmen's Meeting is on: Monday, May 23, 2016.**

**X ADJOURNMENT**

At approximately 8:13PM, Mr. Dahlen moved that the Board adjourn. Second by Mr. Flynn. VOTE: 2:0:0.

Minutes respectfully submitted by C. Anne Murray

***LIST OF DOCUMENTS FOR 05-09-16 SELECTMEN'S MEETING (DOCUMENTS LOCATED IN THE SELECTMEN'S OFFICE FILES).***

1. *Agenda for 05-09-16 Selectmen's Meeting (Revised)*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
  - *Declaration of old voting equipment as surplus*
  - *Discussion, review and authorization to replace the old voting equipment with new voting equipment*
  - *Discussion and review of March 31, 2016, letter to Board of Selectmen from Government Study Committee*
  - *Discussion pertaining to the review and approval of funding requests for repairs as proposed by the Cemetery Trustees*
  - *7:02 Public Hearing – New Liquor License application – The Oysterman*
  - *Common Victualler and Entertainment license applications – The Oysterman*
  - *4th of July Committee Plans and Discussion/Jamie MacNab & Stu Ruggles, Co-Chairs*
  - *Discussion regarding Feinberg Bog Road/0 Temple Street – Declaration of Surplus and Award of Property to South Shore Habitat for Humanity*
  - *Discussion regarding potential development of Battelle property: 05-06-16 René J. Read Memo RE: Battelle Property; Handouts received at meeting: Diamond Sinacori Real Estate Development presentation; Tise Design Associates-Newton/ Diamond Sinacori LLC Battelle Property Site Plan.*
4. *TOWN MANAGER REPORT (Potential Items): no items*
5. *COMMITTEE APPOINTMENTS-RE-APPOINTMENTS /RESIGNATIONS: - 05-09-16 Appt. / Re-appt. Sheets for 4<sup>th</sup> of July Committee and Sidewalk & Bike Path Committee*

*[ODLL and Event Permits -For each the packet included the ODLL /Event application and other details provided about the event, results of the department feedback received, and a drafted ODLL or Event Permit incorporating the conditions indicated.]*

- 6. ONE-DAY LIQUOR LICENSE REQUESTS: --none*
- 7. EVENT PERMITS: none*
- 8. MINUTES: none*
- 9. SUGGESTED ANNOUNCEMENTS: 05-09-16 Suggested Announcements.*